

WALKERTON TOWN COUNCIL MEETING
September 19, 2016

ADMINISTRATIVE MEETING: An administrative meeting was held at 6:00 pm to discuss the 2017 budget. Mr. Eric Walsh from Umbaugh and Associates was present to give a report and cash flow projections with the 2017 budget estimates.

1. **REGULAR MEETING:** A meeting of the Walkerton Town Council was held on September 19, 2016 at the Walkerton Municipal Building at 301 Michigan St. Walkerton, Indiana.
2. **MEETING CALLED TO ORDER:** The meeting was called to order by Council President Karol Jackson at 7:00 P.M Council President Karol Jackson offered the opening prayer and Council President Karol Jackson led the Pledge of Allegiance.
3. **ROLL CALL:** A silent roll call was taken:

Council President Karol Jackson	present
Council Vice President Gene Reese	absent
Council Member Roberta Kickbush	present
Council Member Jeff Fansler	present
Council Member Kackie Chrapliwy	present
Town Attorney Fred Jones	present
Clerk Treasurer Terri Buckmaster	present

4. **CLAIMS: Motion:** A motion to pay the claims was made by Council Member Roberta Kickbush. Seconded by Council Member Kathryn Chrapliwy. Motion carried with a 4-0 vote.
5. **MINUTES: Motion:** A motion to approve the minutes of September 6, 2016 was made by Council Member Jeff Fansler. Seconded by Council Member Kathryn Chrapliwy. Motion carried with a 3-0 vote. Council Member Roberta Kickbush abstained as she was not present at that meeting.
6. **CITIZENS INPUT:** No citizens input at this time.
7. **CORRESPONDENCE:** Council President Karol Jackson read a Thank You card from Mr. and Mrs. Burns in regards to their daughter that was in an accident. He appreciated the support during a difficult time for his family.
8. **COMPUTER SERVICES:** Craig DeMeyer was present and submitted a report for the month of August 2016.

- Daily monitoring of server data backups and performing weekly additional backups as necessary.

- Monitoring server and desktop system software updates and installing updates as required.
- General Maintenance and Support Duties.

9. CODE ENFORCEMENT: Code Enforcement Officer Denis Burns did not report.

10. POLICE DEPT: Police Chief Matthew Schalliol submitted a report on the activity for the month of August 2016.

Calls for Service	425
Criminal Cases	32
Criminal Cases Closed	24
Criminal Cases Open	3
Arrests	5
Alarms	12
K-9 Calls	2
Monthly Calls	
Copies of Reports	2
VIN Checks	11
Gun Permits	2
Fingerprints	0
Accidents – 5	OPO – W – 165
Citations – 45	CFS - 425
Warnings – 102	OPO –C - 164
Impounds – 6	Reserve Hours 236

11. ELECTRIC/WATER/WASTEWATER/STREETS: Public Works Director Jason Cox was present and submitted a Utility Report for August, 2016

Electric & Water

- Install Bicentennial banner over highway 6
- Clean and spread more road grindings around electric shop
- Repair water leak on Illinois street
- Replace curb barrel on Tyler street
- Line clearance tree trimming
- Repair front end on 2007 Chevy pickup Tie rods and wheel bearings
- Replace bad cutout on Adams street
- Break down and clean the cl2 system at the water plant

- Paint fire hydrants

Wastewater & Streets

- Mowing
- Jetted several sewer lines
- Vactored catch basins
- We had a total of 13.27 inches of rain. The plant held up well through the rain, but our sewer lines were full for several hours. This caused several flooding problems until the sewer lines could catch up.
- A few small sink holes resulted from the heavy rains but were able to be patched or filled with limestone to prevent future problems.
- The big plow dump truck is still being worked on to prepare for the winter ahead.
- We serviced all smaller plows to prepare them for winter.
- Did routine maintenance on all trucks and mowers.
- Clean up from minor storm damage.

Public Works Director Jason Cox asked that the Council deem 47 sheaves as surplus. They will not be used by the Walkerton Utilities and he would like to sell them.

Motion: A motion to declare the 47 sheaves as surplus was made by Council Member Kathryn Chrapliwy. Seconded by Council Member Jeff Fansler. Motion carried with a 4-0 vote.

Wastewater Plant Issue: Mr. Chirag Patel was present to discuss with the Council the issues at the wastewater plant with flow. The pumps are running at a higher rate than needed and are causing the staff to have to shut it down manually and watch to make sure they can be turned back up. Chirag explained the process that a VFD (Variable Frequency Drive) would do to slow down the flow. If needed at a later date it can be taken off if more flow for capacity is needed. The cost to purchase a VFD for the wastewater plant would be approximately \$8986.

Motion: A motion to purchase the VFD, Variable Frequency Drive for the wastewater plant was made by Council Member Roberta Kickbush. Seconded by Council Member Jeff Fansler. Motion carried with a 4-0 vote.

Sink Holes: Mr. Patel stated that he will be looking at a couple of places that may have possible sink holes from the water project.

12. PARKS: Park Superintendent Vicky Tucker was present and did submit a report for the month of August, 2016.

Programs

- Music for Me - Will have a Fall Session starting
- Zumba - Lindsay has continued her classes and the attendance is picking up after a slow Summer!

- Martial Arts - Steve suffered a motorcycle accident and has cancelled classes for a 2 weeks. He is on the mend and thinks he will be back later this week!
- Fall soccer season is underway and doing well. 212 children joined us this season.

Misc.

- Smoking ordinance has been discussed with the Park Board. We would like to include E-Cigarettes in point #2.
- Trunk or Treat will be October 28. We will partner Walkerton United Methodist Church again. We hope to have more “trunks” involved and will advertise for the public to join us!
- We will be having some cement work at Soccer Plex and a new roof at Place Park’s pavilion next month.

There was a discussion held about an Ordinance for the smoking ban with fines in the Parks. Town Attorney Fred Jones stated that there was discussion held with the Council at the last meeting about the Ordinance and it was decided to table this at this time. Clerk Treasurer Terri Buckmaster had received information from other towns and the consensus was that there are ordinances in place for no smoking on Town or Town property, but not any that had fines that were enforced for violations. The Council may revisit this at a later time.

13. FINANCE: Clerk Treasurer Terri Buckmaster was present and submitted a report on the finances for August, 2016. She is working with Umbaugh and the department heads on the 2017 Budget and will be advertising the budget on September 22, 2016. She informed the Council that the public hearing for the budget will be on October 3, 2016. Clerk Treasurer Terri Buckmaster stated that she will not be present but a representative from Umbaugh will be present for the hearing. There is also a public hearing for the new code ordinances and for the OCRA Grant application for the new library.

14. ECONOMIC DIRECTOR: Economic Director Phil Buckmaster presented a report for August, 2016

<u>Building Department</u>	<u>2016</u>	<u>2015</u>
426 Washington St - New Con	\$439.25	
1159 Lake St. – Heating & Air	\$54.00	
809 Illinois St – Windows	\$42.00	
208 Carolina – Roof	\$46.00	
704 Michigan St. – Windows	\$40.00	
605 Monroe St. – Steel Roof	\$40.00	
805 Monroe St – Furnace	\$52.00	
506 Ohio St – Roof	\$46.00	
105 Hickory St – Windows	\$42.00	

324 Maple St – Roof/garage	\$40.00	
301 Roosevelt Rd. – Roof repair	\$42.00	
1001 Illinois St – Roof	\$40.00	
Total This Month	\$923.25	\$273.00
Year to Date	\$3955.25	\$2441.25
Total This Month of Improvements ***	\$169,982.00	\$34,965.00
Yearly Cost of Improvements	\$1,175,315.62	\$1,158,532.95

Made Inspections - 31

Economic Director

Had 53 Meetings

UPDATES

Water Plant - Still Evaluating Equipment JPR

607 Virginia – Sent out estimate for evaluation

Indian Trails – Sending Letter

Library Project – Moving forward

Community Center – Stellar 2017

Bicentennial – October 8, 2016

Road Closings: Economic Director Phil Buckmaster asked for permission to close Van Buren St., Illinois St. and Adams St. for the Bicentennial celebration on October 8th. Those streets would be closed in the sections that are needed for the celebration on Friday and Saturday.

Motion: A motion to grant permission to close sections of Van Buren St., Illinois St. and Adams St. for the Bicentennial celebration on October 8th was made by Council Member Roberta Kickbush. Seconded by Council Member Kathryn Chrapliwy. Motion carried with a 4-0 vote.

15. LIBRARY PROPERTY: There was a discussion about the property that is being proposed for the new library project. Town Attorney Fred Jones discussed the issues with contract that has been presented for the gifting of the property. There was a discussion about the liability the Town may take on if there ever becomes an issue with that property. Town Attorney Fred Jones stated that his recommendation is not to accept this contract.

16. WEBSITE: Council Member Roberta Kickbush stated that she had a request from the Walkerton Lincoln Fire Territory EMS Director Elizabeth Stokely to have link on the Walkerton website to put information about public safety. After a discussion it was decided to have her and Council Member Jeff Fansler, board member of the WLFT, talk with the website coordinator, Bill Graham to get more information.

17. Bicentennial BED RACE: Public Works Director Jason Cox asked the Council to sponsor a team made up of Walkerton Utility employees for the “bed race” activity during the Bicentennial celebration. The cost is \$100.

Motion: A motion to sponsor the Walkerton Utility employees for the bed race” activity during the Bicentennial celebration for \$100 was made by Council Member Roberta Kickbush. Seconded by Council President Karol Jackson. Motion carried with a 4-0 vote.

18. ESTIMATE: Economic Director Phil Buckmaster stated that he had emailed the Council the estimate to do a water shed study at 607 Virginia St. from Territorial Engineers. The cost of that water shed study was estimated at \$11,500. Mr. Chirag Patel from JPR Engineers was present and stated that he would submit an estimate for the study as well.

19. PROJECTS IN PROGRESS: No discussion on projects in progress at this time.

20. ADJOURNMENT: There being no further business to come before the Council, the meeting was adjourned at 8:25 P.M.

Council President Karol Jackson

Terri Buckmaster Clerk-Treasurer