

WALKERTON TOWN COUNCIL MEETING
January 15, 2018

1. **REGULAR MEETING:** A meeting of the Walkerton Town Council was held on January 15, 2018 at the Walkerton Municipal Building at 301 Michigan St. Walkerton, Indiana.
2. **MEETING CALLED TO ORDER:** The meeting was called to order at 7:00 P.M. by Council President Karol Jackson. Council Member Roberta Kickbush offered the opening prayer and Council Vice President Gene Reese led the Pledge of Allegiance.
3. **ROLL CALL:** A silent roll call was taken:

Council President Karol Jackson	present
Council Vice President Gene Reese	present
Council Member Roberta Kickbush	present
Council Member Jeff Fansler	present
Council Member Kackie Chrapliwy	present
Town Attorney Fred Jones	present
Clerk Treasurer Terri Buckmaster	present

There were 11 people present.

4. **MINUTES:** Minutes of January 8, 2018 were presented by Clerk Treasurer Terri Buckmaster.
 - **Motion:** A motion was made by Council Member Kackie Chrapliwy to approve the minutes of January 8, 2018 with corrections. Seconded by Council Vice President Gene Reese. Motion carried with a 5-0 vote.
5. **CLAIMS:** A Claim Docket starting at 1/3/18 and ending 1/15/18 for \$530,092.10 and Payroll Claims for December for \$143,919.78 were presented by Clerk Treasurer Terri Buckmaster.
 - **Motion:** A motion was made by Council Member Roberta Kickbush to pay both the Claim Docket and the December Payroll Claims. Seconded by Council Member Kackie Chrapliwy. Motion carried with a 5-0 vote.
6. **CORRESPONDENCE:** None at this time
7. **CITIZENS INPUT:** None at this time.

8. APPOINTMENTS:

Police Chief: Matt Schalliol was sworn in as Police Chief by Council President Karol Jackson

Code Enforcement Officer: Denis Burns was sworn in as Code Enforcement Officer by Council President Karol Jackson.

Economic Director: Phil Buckmaster was sworn in as Economic Director by Council President Karol Jackson

Public Works Director: Jason Cox was not present and will be sworn in at the February 19th meeting.

9. DEPARTMENT HEAD REPORTS

PARK DEPARTMENT Park Supervisor David Wallace presented the Park Department report.

Walkerton Parks Department

January 15, 2018

Programs

- Senior Stretch – 2 more students from Walkerton Shopper ad
- Martial Arts – still ongoing
- Ballet-Beginning Jan 30th
- Soccer- Sign ups have begun
-forms handed out to Walkerton and North Liberty
- Winter Music for Me- Class has begun

Misc.

- Trivia Night-Feb 24th

Discussion

- Urey Park-Fountain is in and ready for the Spring.
-Clock is still being worked on.
- OCRA Grant- Pulling out and Community building is on hold.

COMPUTER SERVICES: Craig DeMyer gave his report for January 2018.

COMPUTER SERVICES:

- Daily monitoring of Server data backups and performing weekly additional backups as necessary.
- Monitoring Servers and desktop systems. Installing updates as required.

- General Maintenance and Support Duties.
- Questions
- **Action Items: Off -site Backup Software**

Craig DeMyer asked the Council for permission to have an off-site backup software. Craig said he had found a company called Acronis and they would only charge \$100 dollars a month for the service.

- Council Member Kackie Chrapliwy made a motion to go forward with the off-site backup software. Council Vice President Gene Reese seconded the motion. Motion carried with a 5-0 vote.

UTILITIES: Public Works Director Jason Cox was not present to give his report:

Town of Walkerton Utility Report for December 2017

Electric & Water

- Install underground primary wire for the new library.
- Repair power line down on Walnut Rd.
- Install the remainder of emergency lightning on the pickup truck.
- Restore power outage on Willow Rd. due to a squirrel.
- Repair security lights that we had work orders for.
- Repair meter that had burnt wires on 1000S.
- Restore power from outage on Kankakee Rd.
- Insulate piping at water plant to the aerator to prevent freezing.
- Assist with plowing and snow removal.
- Thaw frozen sewer line at the electric shop.
- Work on pump issues at the water plant pumps were losing prime.
- We had several calls we responded to for frozen water. None of the calls were on the town's side and due to lack of insulating the pipes.

Wastewater/Streets

- Plowed snow and spread salt numerous times in the month of December.
- Worked on removing snow from downtown to make room for more snowfall.

- The air lines that open and close the pneumatic valves at the wastewater plant had frozen, so we worked on thawing and preventing the lines from freezing again.
- The motor on our backup salt and sand spreader went out we acquired a used motor from Hoosier equipment for free and replaced the motor. We are still waiting on a few parts to get it up and running again.
- Replaced plow cutting edge on the Sterling dump truck.
- Leaf season ended early December without any problems.

The Council did not have any questions on the Utility Report.

CODE ENFORCEMENT: Code Enforcement Officer Denis Burns was present but did not have a written report, however he talked to the Council about certain charges he would like to have in place for the coming year. Council President Karol Jackson said they would like him to put something together and present it to them on February 19th.

POLICE DEPARTMENT: Police Chief Matthew Schalliol had obtained pricing of a 2018 Black Dodge Charger AWD police cruiser, for our annual replacement. The quote he received from Thomas Dodge is as follows:

2018 Dodge Charger Pursuit
 AWD V-8 - \$24,297.00
 De-act rear handles/windows - \$75.00
 LED Spotlight - \$135.00
 Total = \$24,507

- Council Member Roberta Kickbush made a motion to approve the purchase of a 2018 Dodge Pursuit for \$24,507. Council Member Kackie Chrapliwy seconded the motion. Motion carried with a 5-0 vote.
- Council Member Roberta Kickbush made a motion to have the 2013 Ford Police Interceptor VIN: 1FAHP2MK3DG212755 declared as surplus when the Dodge Charger Pursuit is ready for the road. Council Vice President Gene Reese seconded the motion. Motion carried with a 5-0 vote.
 The Police report for December will be address at the next Council Meeting.

FINANCE DEPARTMENT: Clerk Treasurer Terri Buckmaster presented the Month End Report for December, 2017. The ending cash balance for the month of December was \$2,409,235.22. The December Property Tax Collection contained a debit of \$14,700 to the General Fund for Audit costs.

ECONOMIC DIRECTOR: Economic Director Phil Buckmaster presented the Walkerton Economic Director's Report for December 31, 2017.

Walkerton Economic Directors Report

December 31, 2017

<u>Building Department</u>	<u>2017</u>	<u>2016</u>
118 Lake St – Furnace	\$48.00	
1002 Illinois St.- Re-Roof Siding	\$52.00	
103 Shamrock - Re-Roof.	\$50.00	
Total This Month	\$150.00	\$46.00
Year to Date	\$4,231.05	\$4,687.00
Total This Month of Improvements	*** \$20,355.00	\$5,370.76
Yearly Cost of Improvements\$2,102,617.50	\$1,342,631.38

Made Inspections

UPDATES

Water Treatment - SRF

Library – Going Well

Street Project 2018 – Opening bids February

Community Center – Park Board put on hold for a year or so

B P Station – Trying to make contact again

Action Items

Economic Director Phil Buckmaster informed the Council he had talked to Mike Zell, owner of Luke Oil, and he had said that he was going to loan BP station people the money to complete the project and to provide the workers to finish the construction.

10. **NEW BUSINESS: None at this time.**

11. **OLD BUSINESS: None at this time**

12. **PROJECTS IN PROGRESS Nothing at this time.**

13. **ADJOURNMENT:** There being no further business, Council President Karol Jackson announced an adjournment at 8:20 p.m.

Council President Karol Jackson

Terri Buckmaster Clerk-Treasurer