

WALKERTON TOWN COUNCIL MEETING
September 18, 2017

1. **REGULAR MEETING:** A meeting of the Walkerton Town Council was held on September 18, 2017 at the Walkerton Municipal Building at 301 Michigan St. Walkerton, Indiana.
2. **MEETING CALLED TO ORDER:** The meeting was called to order at 7:00 P.M. by Council President Karol Jackson. Council President Karol Jackson offered the opening prayer and led the Pledge of Allegiance.
3. **ROLL CALL:** A silent roll call was taken:

Council President Karol Jackson	present
Council Vice President Gene Reese	present
Council Member Roberta Kickbush	present
Council Member Jeff Fansler	present
Council Member Kackie Chrapliwy	present
Town Attorney Fred Jones	present
Clerk Treasurer Terri Buckmaster	present

There were 18 people present.

4. PUBLIC HEARING: 2018 BUDGETS/TOWN AND LIBRARY

Council President Karol Jackson opened up the Public Hearing for:
Town of Walkerton Ordinance # 2017-5 Budget \$2,817,275

Council President Karol Jackson asked if there were any questions from the citizens. There being none, Council President Karol Jackson closed the Public Hearing.

Council President Karol Jackson asked the Council if they had any comments. There being none, Council President Karol Jackson asked for a motion.

- **Motion:** Council Member Kackie Chrapliwy made a motion to approve the Town Budget Ordinance #2017-5 for \$2,817,275 on first reading. Council Vice President Gene Reese seconded the motion. Motion carried with a 5-0 vote.

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Council President Karol Jackson opened up the Public Hearing for

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Walkerton Public Library # R-2017 Budget \$1,012,487

Council President Karol Jackson asked if there were any questions from the citizens. There being none, Council President Karol Jackson closed the Public Hearing. Council President Karol Jackson asked the Council if they had any comments, there being none, Council President Karol Jackson asked for a motion.

- **Motion:** Council Member Roberta Kickbush made a motion to approve the Walkerton Public Library #R-2017 Budget for \$1,012,753 on first reading. Council Member Jeff Fansler seconded the motion. Motion carried with a 5-0 vote.

Note: The budget adoptions will be on October 16, 2017

5. **MINUTES:** Minutes of September 5, 2017 were presented by Clerk Treasurer Terri Buckmaster.
 - **Motion:** A motion was made by Council Vice President Gene Reese to approve the minutes of September 5, 2017. Seconded by Council Member Roberta Kickbush. Motion carried with a 5-0 vote.
6. **CLAIMS:** A Claim Docket starting at 9/6/17 and ending 9/18/17 for \$76,501.95 was presented by Clerk Treasurer Terri Buckmaster.
 - **Motion:** was made by Council Member Kackie Chrapliwy to pay the claims. Seconded by Council Member Jeff Fansler. Motion carried with a 5-0 vote.
7. **CORRESPONDENCE:** None at this time
8. **CITIZENS INPUT:** None at this time.

Council Vice President Gene Reese asked the heads of departments to do the council a favor. In the future, he requested the department heads to place their “Action Items” at the bottom of their reports. It is very difficult for the council to make a decision on something they have no knowledge of until the meeting. It was agreed that unless the Action Items are listed at the bottom of their reports they could possibly be denied.

9. DEPARTMENT HEAD REPORTS:

10. **COMPUTER SERVICES:** Craig DeMyer gave his report: Daily monitoring of Server data backups and performing weekly additional backups as necessary. Monitoring Servers and desktops systems. Installing updates as required. General Maintenance and Support Duties. It was noted that during the day Clerk Treasurer Terri Buckmaster has been having trouble sending and receiving emails. Craig DeMyer has been working on this problem and asked other departments and they said they were okay.

11. **UTILITIES:** Public Works Director Jason Cox was present to give his report:

Town of Walkerton Utility Report for August 2017

- **Electric & Water**

- Continue tree trimming to prevent power outages
- Work on replacing old spans of 3 wire lines with updated triplex wire throughout town.
- Repair/replace bad security lights.
- Electrical line maintenance.
- Repair and restore power from power outages.
- Install new pole due to farmer hitting it with tractor and repair six spans of lines 3 phase.
- Install temporary service for new building trade's house.
- Repair burned up underground electric service on Willow Dr.
- Fix meter pit on Harrison St.
- Repair water leak on Hwy. 6.
- Spread road grindings.
- Working on fixing the pull behind air compressor.
- Move electric service for Falloween to new soccer field.

- **Wastewater & Streets**

- Mowing
- Repaired John Deere 485 and 445 mowers.
- Repairs made to pump on Beech St. lift station.
- We had repairs done to the plants sludge pump in tank A. the pump was not working properly and had to have seals replaced.
- Cut back several locations where trees were over the streets or covering signs.
- Cut weeds down along the alley/rail road tracks across from Municipal building.
- Drained down both sides of treatment plant to be cleaned.
- Jetted sewer lines and vac catch basins as preventive maintenance.
- We made a detailed list of all street signs and sign brackets in town for possible replacement.
- Built up street edges with stone as needed for new pavement.
- Swept streets
- Made repairs to the leaf vac for up-coming leaf season.

Council Member Kackie Chrapliwy asked for the detailed list of all street signs that are going to be replaced. Public Works Director Jason Cox said he would get that list to Council Member Kackie Chrapliwy.

Council Member Jeff Fansler asked about the Bucket Truck. Public Works Director Jason Cox said he had not had the time to take care of that matter. Council Member Jeff Fansler also asked about the patching of Dee’s Store sidewalk. Public Works Director Jason Cox said that was scheduled to be poured when the Downtown Park was ready.

PARK DEPARTMENT: Superintendent David Wallace gave an oral presentation to the Council. Superintendent David Wallace informed the Council soccer season was wrapping up. The senior aerobics class and taekwondo classes have started. He also said his assistant Jennifer Rozycki had resigned and he was going to finish out the year before he would hire another assistant.

CODE ENFORCEMENT: Code Enforcement Officer Denis Burns presented his report for the month of August.

POLICE DEPARTMENT: Police Chief Matthew Schalliol submitted a report on the activity for the month of July, 2017.

Calls for Service	624
Criminal Cases	41
Criminal Cases Closed	41
Criminal Cases Open	0
Arrests	10
Alarms	3
K-9 Calls	0
Monthly Calls	
Copies of Reports	2
VIN Checks	5
Gun Permits	0
Fingerprints	0

Accidents – 57	OPO – W – 199
Citations – 54	CFS - 624
Warnings – 91	OPO –C - 332
Impounds – 16	Reserve Hours 177

FINANCE DEPARTMENT: Clerk Treasurer Terri Buckmaster presented the Month End Report for August, 2017. Clerk Treasurer Terri Buckmaster handed out the Financial Management Report for the Six Month’s End. This report provides the reasoning for the 2018 Budget. A meeting will be held at 6:00 pm October 16th.

ECONOMIC DIRECTOR: Economic Director Phil Buckmaster presented the Walkerton Economic Director’s Report for August.

Walkerton Economic Directors Report

August 31, 2017

<u>Building Department</u>	<u>2017</u>	<u>2016</u>
903 Georgia St- Fence	\$0	
910 Walkerton Trail – Pole Barn	\$66.00	
101 Hickory St – Fence	\$40.00	
100 Walnut Crossing Dr. – New Con	\$475.00	
508 Georgia St. – Metal Roof	\$46.00	
601 Georgia St. – Pool Deck	\$40.00	
505 Jackson St – Fence	\$0	
1103 Georgia St – Furn/Air Cond	\$44.00	
Total This Month	\$711.00	
\$923.25		
Year to Date	\$2,164.00	\$3,955.25

Total This Month of Improvements	***	\$160,338.00	\$169,982.00
Yearly Cost of Improvements		\$372,299.50	1,175,315.62

Made Inspections - 33

UPDATES

Water Treatment Plant - SRF

Library – Starting construction in September

Street Project – Waiting on Community Crossings

Community Center - 2018

B P Station – Permit has expired with no contact

Economic Director Phil Buckmaster informed the Council that there is a strong possibility that the BP Station will have a buyer in the near future.

12. **OLD BUSINESS:** Vacation Time Policy. Clerk Treasurer Terri Buckmaster had requested the Council Members to give some thought to allowing to carry over 40 hours of vacation into the next year. A lengthy discussion was held on this subject.

- **Motion:** Council Member Kackie Chrapliwy made a motion stating: All Town of Walkerton’s employees will be allowed to carry over a maximum of 40 vacation hours into the next year. Council Member Jeff Fansler seconded the motion. Motion carried with a 5-0 vote.

13. **NEW BUSINESS:** RDC Recommendation. Economic Director Phil Buckmaster announced to the Council that the Redevelopment Commission has agreed to have Josh Rizek as their newest member to their Commission. Economic Director Phil Buckmaster informed the Council that they would have to vote on this as well.

- **Motion:** Council Member Jeff Fansler made the motion to approve Josh Rizek’s appointment to the RDC. Council Member Roberta Kickbush seconded the motion. Motion carried with a 5-0 vote.

Council Member Jeff Fansler speaking on behalf of the Walkerton Lincoln Fire Territory informed the Council that WLFT has recently purchased a new Ambulance. In the near future the Fire Department has requested a new Tanker Truck.

14. **PROJECTS IN PROGRESS:** Nothing to report at this time. The next meeting for Projects in Progress will be November 20th.

15. **ADJOURNMENT:** There being no further business, Council President Karol Jackson announced an adjournment at 8:25 pm.

Council President Karol Jackson

Terri Buckmaster Clerk-Treasurer